



# Proxy Votes & Electronic Voting

**1. Application**

This policy is enacted by the board in accordance with Sections 16.2 and 3.8 of By-Law #2.

All previous policies in relation to proxy votes are rescinded on the date this policy is enacted.

**2. Board Approval**

As per Section 3.8 (c) of By-Law #2 The board will approve proxy votes due to extenuating circumstances (including but not limited to):

- |                          |                           |                        |
|--------------------------|---------------------------|------------------------|
| Any type of Emergency    | Vacation                  | Employment commitments |
| Unforeseen circumstances | Travelling away from home | Illness                |
| Technical issues         |                           |                        |

The approval of proxy votes is delegated to the Operations Manager.

**3. Number of Proxies per Member**

A member in attendance at a meeting may carry a maximum of five (5) proxy votes.

It's the responsibility of a proxy vote holder to inform the scrutineer during electronic voting of the way each proxy vote will be counted.

**4. Proxy Form and Delivery**

A proxy vote must be registered **using the approved form** attached below for each member, as identified, and for each meeting, as identified.

The completed proxy vote form must be received by the operations manager no later than **twenty-four hours before the start of the scheduled meeting time**. Email address: [admin@ppbso.org](mailto:admin@ppbso.org)

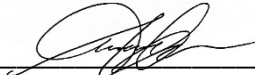
**5. Electronic Voting**

During a members meeting held by electronic means: one (1) electronic entry clearly identified as a member in good standing to the meeting counts as one (1) member's vote.

**6. Amendments**

The PPBSO expressly reserves the right to amend, modify or delete portions of this policy without prior notice.

Date approved and enacted by the Board: 2<sup>nd</sup> November, 2024

President:  Secretary: Michelle Curtis



# PROXY VOTE FORM

## THE PIPERS' AND PIPE BAND SOCIETY OF ONTARIO (the "Corporation")

This proxy is given in connection with the annual or special meeting of members of the Corporation to be held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The undersigned, being a member in good standing in the Corporation hereby appoints a proxyholder, being the name of another Member in good standing in the Corporation, as designated below, to attend, vote and otherwise act for and on behalf of the undersigned in respect of all matters that come before the above noted annual or special meeting of the Members and at any adjournments thereof. The undersigned hereby revokes any proxies previously given.

Name of Member (Print): \_\_\_\_\_

Date: \_\_\_\_\_

The Proxy Holder (Name) : \_\_\_\_\_

select one

may vote in respect of each matter or group of related matters identified in the notice calling the meeting in the following manner:

may vote in respect of each matter or group of related matters identified in the notice calling the meeting in accordance with their discretion other than the appointment and remuneration of an auditor or person to conduct a review engagement of the Corporation, and the election of Directors.

may vote in respect of each matter or group of related matters identified in the notice calling the meeting in accordance with their discretion.

**IMPORTANT:** Please sign and return this proxy at once to the Operations Manager no later than **twenty-four hours before the start of the scheduled meeting time**. Email address: [admin@ppbso.org](mailto:admin@ppbso.org)

Signature: \_\_\_\_\_ *(Signature must agree with the name on the proxy.)*